



2011 ANNUAL REPORT

Produced for the Sunday, February 5, 2012 Congregational Meeting.



SAINT ANDREWS PRESBYTERIAN CHURCH
7506 FALLS OF NEUSE ROAD
RALEIGH, NORTH CAROLINA 27615
919-847-1913 WWW.SAPC.COM @SAPCGOODNEWS
FACEBOOK GROUP - SAINT ANDREWS PRESBYTERIAN CHURCH - RALEIGH, NC

2011 SAPC ANNUAL REPORT
TABLE OF CONTENTS

STAFF REPORTS

Interim Senior Pastor 1
Associate Pastor 2
Church Office 3

SESSION

Clerk of Session 4
Administration Committee 5
Education Committee: Adult, Children, Youth 6-9
 Preschool Board 8
Endowment Committee 10
Facilities Committee 11
Membership Committee 12
Missions Committee 13
Stewardship Committee 14
Worship and Music Committee 15-16

CONGREGATIONAL COMMITTEES

Nominating Committee 17

DIACONATE

Diaconate 18-19

CHURCH GROUPS/PROGRAMS

Merge Fellowship Group 20
PrimeTimers Fellowship Group 21
Stephen Ministry 22
Women of Saint Andrews 23

2011 SAPC ANNUAL REPORT
INTERIM SENIOR PASTOR

It is hard to believe that 6 months have passed since I first began on July 15, 2011, but a lot has been accomplished in a short time, thanks to the hard work and dedication of the members of Saint Andrews Presbyterian Church. I first want to thank those who hosted the “Meet and Greets” during August. Those get togethers were very helpful as I tried to get to know the members of the church as quickly as I could.

We have made a great deal of progress since July 2011. Both the Contemporary and Traditional worship services on Sunday morning have seen a gradual but steady increase in attendance over the last few months. Saint Andrews is very fortunate to have Karrie Rushing and Jeff Tippett as music directors of these services. Under their direction, the Praise Team and the Chancel Choir provide inspirational music that helps the members both worship and glorify the Lord who created and redeemed them. This fall we planned two new worship experiences: *The Service of Remembrance* which remembered those members who entered the Church Triumphant this past year and *The Hanging of the Greens Service* which began our Advent Season and helped people understand the various symbols associated with Advent. Both services were well received and well attended.

This past fall, the Session of Saint Andrews adopted a 2012 asking budget which was challenging to say the least, but the Stewardship Committee, under the capable leadership of Virginia Parker, initiated a well planned, spiritual, and informative stewardship season and the congregation responded beyond anyone’s wildest imagination. As of this report, the members of the congregation increased their pledges by 9.5% over last year’s pledges. This is the first time in three years that pledges have increased.

Saint Andrews is also off to a good start as it begins its search for the next installed senior pastor. A very successful and fruitful congregational study was completed in October. The congregational report was published in October and the Pulpit Nominating Committee (PNC) which was elected at the beginning of October is hard at work completing their Church Information Form (CIF). If all goes as planned, the PNC will begin receiving Personal Information Forms from ministers in the month of February.

The new class of officers was elected in the fall of 2011; officer training classes began in November and will conclude in early January. The ordination and installation service will be held on February 12, 2012. An officer retreat has been set for January 20-21 to establish goals and objectives for 2012.

A new Personnel Committee has been established with Miller Lawson as chair. This committee is reviewing current job descriptions, establishing evaluation procedures and reviewing the administrative policies of the church. Each staff member has been assigned a liaison from the Personnel Committee so that their concerns and suggestions may be addressed.

The congregational study revealed the need to strengthen the Adult Education program of the church and to provide more opportunities for congregation-wide fellowship. Both needs will be addressed by offering *Wednesday Night Live*, a Lenten program which combines an evening meal and Bible Study beginning in February 2012.

All in all, Saint Andrews enters 2012 poised for significant growth in membership, mission and ministry. There is renewed enthusiasm and commitment on the part of the congregation, and with a talented and dedicated staff, the sky is the limit as to what God can accomplish. It has been a real blessing and privilege to serve as your Interim Senior Pastor during this period of transition in the church’s life.

In His Service,
Larry Duncan

2011 SAPC ANNUAL REPORT
ASSOCIATE PASTOR

May the God of hope fill you with all joy and peace as you trust in him, so that you may overflow with hope by the power of the Holy Spirit. Romans 15:13

Trust. Hope. Joy. Peace. Power. God. I have seen all these things in evidence here at Saint Andrews during this season of change, uncertainty, and challenge. It seems hard to believe that a year has already gone by since our transition in pastoral leadership began. Our church officers and staff have been a source of continuity and guidance during this time; our Interim Larry Duncan has given us a sense of direction and vision as we move forward. Despite all the changes, the rhythm of the church year hums along and I have continued to be busy with the tasks of ministry for which I am responsible. It is always a pleasure to work with our Adult Education committee and teachers, Stephen Ministry, Mission Committee, and our Board of Deacons and care ministry team. I have been heartened by the way so many of you have stepped forward in faith and risen to the challenge of the new and different needs this time of transition has presented. I think we come into 2012 a stronger and more faith-filled congregation as a result.

May the words of the Apostle Paul's beautiful benediction remind of us the One in whom we place our trust; our God who in Jesus Christ empowers us to live lives of hope as a congregation, in the community and the world.

In Christ's name,
Rev. Diane

2011 SAPC ANNUAL REPORT

CHURCH OFFICE

STAFF

John Montague: Business Administrator
(served on Administration, Endowment, and Facilities Committees as staff representative)

Pat Clement: Front Desk Receptionist

Cindy Ingalls: Administrative Assistant, Membership Secretary, Room and Van Reservations
(served on Membership Committee as staff representative)

Virginia Raby: Administrative Assistant

Mark Stevens: Facilities' Maintenance

Chris Prieskorn: Assistant Facilities' Maintenance

VOLUNTEERS

The purposes of the office/administrative staff could never be accomplished without the faithful support and hard work of our volunteers. The help given in the office and the buildings and grounds is an invaluable ministry to the mission of Saint Andrews. Volunteer help was also essential for providing as-needed support for the office's technology. We sincerely thank all who have given so much of their time for God's work here.

HOURS

9:00 a.m. to 4:00 p.m., Monday through Friday

Staff meetings are held each Tuesday from 10:00am to 11:30am.

Quiet Wednesdays were held in the summer of 2011 and will be discontinued for 2012.

PURPOSE

To provide administrative and facilities support for the members of Saint Andrews, as well as the many ministries and programs at Saint Andrews Presbyterian Church.

KEY ACCOMPLISHMENTS FOR 2011

1. Purchased and installed new computer server with the help of our IT volunteer, Lamar Bishop
2. Updated ACS church software and Adobe InDesign software
3. Ordered new copiers after the conclusion of the old copier lease
4. New computer purchased and installed for Senior Pastor's office
5. Expanded use of social media to promote church programming

GOALS FOR 2012

1. Work together to be part of a smooth transition for the installed Senior Pastor at Saint Andrews
2. Continue to work with Clerk of Session and Membership Committee to update and ensure accurate membership rolls
3. Balance facility maintenance needs with available working hours to achieve the most efficient use of time and personnel
4. Continue to be available to visit church committees to encourage communication and answer questions the committees might have

2011 SAPC ANNUAL REPORT
CLERK OF SESSION REPORT

LEADERSHIP

The Clerk of Session is elected annually by the Session.
David Lane was elected to serve in the role of Clerk.

The Session for 2011 was comprised of:
Moderator – Rev. Bob Fields (January - February), Rev. Judy Pidcock
(March - June), Rev. Larry Duncan (July - December)
Rev. Diane Knauf

- Elders:
- Amy Brown – Youth
- Dan Cook - Worship & Music
- Hayes Fenstermacher – Facilities
- Pete Garland – Adult Education
- Jennifer Green – Membership
- Sue King - Facilities
- David Lane – Clerk
- Miller Lawson – Administration & Personnel
- Bonnie Millikan – Children’s Ministry
- Virginia Parker - Stewardship
- Tracy Peck – Worship & Music
- Trenna Perkins – Missions
- Mike Schley - Missions
- Ken Spainhour – Administration & Finance
- Mary Spell-Graham – Membership
- Dennis Sullivan – Moderator of the Diaconate

MEMBERSHIP TOTALS	
TOTAL ACTIVE MEMBERSHIP	
AS OF JAN. 2011	949
ADDITIONS..... 39	
<i>New Member Class</i>	29
<i>Communicants</i>	10
SUBTRACTIONS 110	
<i>Letter of Transfer</i>	17
<i>Dismissed</i>	85
<i>Deaths</i>	8
TOTAL ACTIVE MEMBERSHIP	
AS OF JAN. 2012	878
Baptisms	
Children.....	11

MEETING DAY AND TIME

Stated Session meetings are the third Tuesday of every month, 7:00 p.m. Called meetings are as needed.

PURPOSE

The Session is responsible for the mission and government of Saint Andrews Presbyterian Church. As listed in the Book of Order, a Session has responsibilities to provide opportunities for evangelism to be learned and practiced in and by the church; to receive members into the church; to lead the congregation in participation of the mission of the Church; to provide for the worship of the people of God, including the preaching of the Word, sharing of the Sacraments, and the music program; and to provide for the growth of the members through personal and pastoral care, education programs, sharing in fellowship, and opportunities for witness and service in the world.

The Clerk of Session is the elder designated by the Session to maintain the official church records, including membership rolls, and minutes of Session and congregational meetings. The primary goal of the Clerk of the Session is to promote the efficient operation of the Session through the administration of these required records and to advise and assist the Pastor as requested or required to further the church’s work in this world. Session meetings are open to all members. Session minutes and membership rolls are filed in the church office.

Respectfully submitted by David Lane, Clerk of Session

2011 SAPC ANNUAL REPORT
ADMINISTRATION COMMITTEE

MISSION STATEMENT

To fully support the mission statement of Saint Andrews Presbyterian Church. To use our committee's time and talents to monitor and enhance the churches assets both financial and personnel.

(Special Note: The Personnel Committee was established as a separate committee in the fall of 2011 with Miller Lawson, Elder, as Chair).

COMMITTEE MEMBERS

Ken Spainhour, Elder and Chair; Miller Lawson, Elder; Gary Greene, David Johnson, Shelley Kane, Joyce Peck, Jon Strickland, Gerald Woolard, Stephen Jones

Ex-Officio Members: John Montague, Business Administrator; Larry Duncan (Interim Senior Pastor)

MEETING DAY AND TIME

Second Monday of each month at 7:30 am, one week preceding Session's meeting; called meetings are as needed for budget review and other matters.

TOP 5 ACCOMPLISHMENTS FOR 2011

- 1) Reorganized the way we review the monthly budget.
- 2) Reorganized the yearly budget process and review.
- 3) Established separate Personnel Committee, spun off from the Administrative Committee, in the fall of 2011. Developing a pastoral review and evaluation process was turned over to the new Personnel Committee.
- 4) Ending the year 2011 on Budget, thanks to Stewardship and other committee chairs.
- 5) Worked with Facilities to establish a capital budget and funding of the same.

GOALS FOR 2012

- 1) Develop a balanced and obtainable Budget for 2012.
- 2) Increase awareness and place more emphasis and support of the new Personnel Committee.
- 3) Strictly monitor and communicate variances from budget.
- 4) Support other committees, especially the Pastor Nominating Committee in their senior pastor search.
- 5) Develop a better, clearer weekly reporting status to the congregation and Session.

Respectfully submitted by Ken Spainhour, Elder and Chair

2011 SAPC ANNUAL REPORT
EDUCATION COMMITTEE: ADULT EDUCATION

COMMITTEE MEMBERS

Juan Ayala-Carmona, Peter Garland, Elder and Chair; Kathy Green, Diane Knauf, Associate Pastor; Cathey Lane, Gary Wires

PURPOSE

The SAPC Adult Education Committee dedicates itself to providing programs and educational classes that nurture in our members spiritual growth and knowledge of God. We use a tiered curriculum approach with the goal of every member participating in a Christian Education class. The curriculum has been divided into four major areas:

1. Beginner
2. Intermediate
3. Advanced
4. Classes on Life Applications and world Christian needs

We seek to provide study opportunities during the Sunday school hour, daytime and evening studies, special one-time events and classes during the church year as appropriate.

MEETING DAY AND TIME

The second Thursday of the month at 7 p.m.

TOP 3 ACCOMPLISHMENTS FOR 2011

- Instituted an attendance tracking program for Sunday morning classes to provide accurate data on the amount, and frequency of people who attend adult education. Use the data to analyze trends and evaluate course offerings.
- Offered a follow-up class for New Members led by Creed Huddleston and Melinda Carr. Class goals include providing further information about Presbyterian basics and deepening relationships between new members.
- Launched a new Sunday morning Bible study, "Immersion," led by Gary Wires and Pete Garland. Over the course of the year the class will study the four gospels in 8-10 week sessions.

TOP 3 GOALS FOR 2012

- Revitalize the Adult Education Committee by recruiting additional members that represent the various demographics of our congregation. Recruit and train additional teachers.
- Conduct focus groups this spring to elicit feedback from the congregation as to what their needs and preferences are for adult education offerings. Evaluate our tiered approach after six plus years in operation to determine its effectiveness and make necessary improvements.
- Create opportunities for educational activities that bring together all adult learners and/or create intergenerational fellowship. Examples might include a Sunday morning breakfast and Bible trivia; as well as a Wednesday evening dinner and Bible study. The committee will work with the Deacons fellowship committee and other committees as needed.

Respectfully Submitted by Diane Knauf

2011 SAPC ANNUAL REPORT
EDUCATION COMMITTEE: CHILDREN'S MINISTRY

LEADERSHIP

- **Staff:** Ann Wright, Director; Amy Lawson, Administrative Assistant; Dot Kohlbach, Nursery Coordinator; Ruthann Brawley and Tiffany Driggers, Toddler Workers
- **Leaders:** Bonnie Millikan, elder; Sheila Shamel, preschool chair (Jan-July; position now open); Andrea Scarboro, elementary chair.
- **Members at large:** Kristen Davis, Jackie Dickinson, Wendy Foreman, Amy Phillips, Carla Popson, Lori Ransom, Stacie Topp, Amy Wilson
- **Former members during 2011:** Deborah Petersen, Catherine Williams

MEETING DAY AND TIME

From January through September, first Wednesday each month, 9:45 a.m.
Beginning in October, the meeting was moved to the first Sunday each month at 5:00 p.m.

MISSION STATEMENT

To support and supplement the parents in their efforts to build a spiritual foundation that in God's time will lead a child into a relationship with God through Jesus Christ.

KEY ACCOMPLISHMENTS FOR 2011

Saint Andrews Presbyterian Church Children's Ministry provides offerings for all of the children of Saint Andrews' members and visitors - infants through 5th graders - for 12 months of the year.

As we look back on 2011, CM had many successes that helped in supporting our mission as stated above. They include, but are not limited to the following:

- CM continued to maintain our same level of offerings while remaining within the boundaries of the budget we had in 2011.
- Fellowship Events: CM-sponsored fellowship events that include the entire family have proven most successful. The Lenten workshop and Advent workshop, which was a church-wide event, were both highly successful.
- Missions: CM has put an additional focus on missions in 2011. We have held food drives for Back Pack Buddies but are also began participating in packing the back packs. In October, CM along with the Saint Andrews preschool, sponsored a diaper drive to benefit the Diaper Train, a mission of Saint Saviour's.

GOALS FOR 2012

As we look forward to 2012, we continue with the same mission. Our plans for supporting our mission include, but are not limited to the following:

- Increase the attendance in our Sunday morning programs.
- Increase our volunteer base to include more members of the congregation that do not have children in the program.
- Increase awareness of thinking about others by asking our children to contribute to the offering and being a part of the Backpack Buddy program with River Bend Elementary School.

Respectfully submitted by Ann L. Wright, Children's Ministry Director

2011 SAPC ANNUAL REPORT
EDUCATION COMMITTEE: CHILDREN'S MINISTRY
PRESCHOOL

LEADERSHIP

Marj Jenkins, Preschool Director
Julie Cooper, Preschool Assistant Director
Ann Wright, Children's Ministry Director
Bonnie Millikan, Elder and Board Chair
Sue King, Facilities Representative
Shelley Kane, Finance and Administration Representative
Barbara Huss, Teacher Representative
Marion Enyeart, Parent Representative
Elizabeth LaFon, Parent Representative
Karen Royalty, Church-at-Large Member

MEETING DAY & TIME

The Preschool Board meets as needed, generally 4 times per year, in September, November, February and May. Day to day operations of preschool are managed by Director and Assistant Director who report directly to the Senior Pastor.

PURPOSE/MISSION STATEMENT

Saint Andrews Presbyterian Preschool is a program of Saint Andrews Children's Ministry offering weekday preschool classes for toddlers through five-year-old children. Our child-centered and age-appropriate program is designed to meet the needs of the total child by promoting mental, physical, emotional, social and spiritual growth. Our goal is to provide a creative, fun and nurturing preschool experience where Christian ideals and values are presented as a way of life and children associate pleasure with learning.

KEY ACCOMPLISHMENTS FOR 2011

- The Preschool was not fully enrolled when the current school year started. Over the course of the fall, we added several more students, but still have a few open spots. The preschool budget was adjusted to account for the decreased number of children. We expect to finish the school year with a deficit and will use monies set aside in our designated fund to cover this shortage. Teacher and staff salaries remained the same as last year. The preschool will continue to make a \$1000 per month contribution to the church for cleaning and maintenance and contributed an additional \$5000 to the Facilities Board to offset the cost of various maintenance projects on the preschool wing of the building.
- Over the course of this fall, the Preschool Board has reviewed and updated the preschool bylaws. The preschool parents provided valuable feedback to the Board through an online survey in November. The results of the survey helped us to plan for the 2012-2013 school year and to adjust our class offerings to meet the needs of as many families as we can. Registration for the 2012-2013 school year is taking place throughout the month of January.

GOALS FOR 2012

- Our goal is to have the preschool fully enrolled for the 2012-2013 school year. We will continue to offer child-friendly, interactive educational experiences that give children the skills they need to be successful in kindergarten and beyond.
- Plans are in the works for a 2-week summer camp program in June for children ages 2-5.

Respectfully submitted by Marj Jenkins, Preschool Director

2011 SAPC ANNUAL REPORT
EDUCATION COMMITTEE: YOUTH

LEADERSHIP

Staff

Director of Youth Ministry: Anne Stark
Intern: Taylor Young, January- May; High School Intern: Matt Fox, September- December;
Middle School Intern: Graham Hughes- September- December

Youth Committee

Amy Brown- Elder; Anne Stark- Staff
Kyle and Suzanne Covington, Kevin Elliot, Duke Ellis, Diane Gault, Denise Morgan, Andy Raby, Andrea Scarboro, David Sielaty, Jill Strickland, Kelly Thomas, Claire Watkins, Spencer Wilson

Program Volunteers

Amanda Goodman, Smokey Hay , Kevin and Nancy Horner, Phil Higginson, Lisa Lewis Jenkins, Beth and David Johnson, Drew Knauf, Andy and Linda McDonald, Andy Raby, Andrea Scarboro, Maureen Thomson, George Wallace, Jonathan Walston, Ron Weisenfeld

MEETING DAY AND TIME

First Thursday of month, 7 p.m.

PURPOSE/MISSION STATEMENT

Saint Andrews Presbyterian Church provides a welcoming youth ministry that fosters a strong sense of connection with others, where each individual is valued and nurtured, and all are accepted as God's unique creations. Our youth are an integrated and visible part of the congregation and are involved in the full life of the church. We have dedicated adult leaders who support and guide our youth as they navigate through the challenges of being a young person in today's world. Our youth recognize, value, and embrace the responsibility of answering God's call to love and serve all people. Saint Andrews Youth Ministry inspires spiritual growth that actively engages each individual in a lifelong walk with Christ.

ACCOMPLISHMENTS FOR 2011

- Youth program has grown to 94 active youth, up from 75 and 86 in years past. We have also seen a rise in repeat visitors to youth group this year.
- Due to increased participation of youth, we expanded our intern program to include two college students, one to focus on middle school ministry, the other on high school.
- Charged by the Youth Committee, a group of 17 members crafted a new mission statement for SAPC Youth Ministry. The statement was approved by session in August and shared with the congregation in September.
- Established the following four year mission rotation for high school youth: International, Domestic/Urban, International, and Domestic/Rural

GOALS FOR 2012

- Recruit members of the Youth Leadership Team to attend Youth Committee meetings and share their perspective about the youth program.
- Use creative displays around the church to share the stories of the youth with the larger congregation.

Respectfully submitted by Anne Stark, Youth Director

2011 SAPC ANNUAL REPORT
ENDOWMENT COMMITTEE

LEADERSHIP

John Mitchell - Chair, Pat Cash, Jon Strickland, Joel Millikan, John Montague - staff

MEETINGS

The committee meets at least four times a year, once per quarter, and other times as needed.

PURPOSE

The Endowment Committee has full responsibility for oversight and general management of the assets of the Endowment Fund and for promotion of the benefits of planned giving among church members and friends. The committee is to determine amounts to be disbursed yearly to the Missions Committee and the Facilities Committee for the most effective uses as planned by each of those committees.

ACTIVITIES

During 2011, the committee met to discuss the investments held in the Fund and future strategies for those investments. Considerable time was spent clarifying the investment policy statement for the Fund. The disbursement determined for 2012 totaled \$59,940, half to be distributed to the Missions Committee and half to the Facilities Committee. The distribution was calculated from the Fund's market value of \$1,198,800 at September 30, 2011. Disbursements from the Endowment Fund since its inception in 2003 have totaled \$1,057,491.

GOALS FOR 2013

- Oversee the funds as managed by Branch Bank & Trust with the goal of increasing market value for the 2013 distribution.
- Inform the congregation of opportunities to contribute to the Endowment as part of planned giving.

Respectfully submitted by John Montague, staff representative

2011 SAPC ANNUAL REPORT
FACILITIES COMMITTEE

COMMITTEE MEMBERS

Sue King (Chair, Elder), Hayes Fenstermacher (Co-chair, Elder), Stan Abell, Pat Cash, George Gibson, Smokey Hay, Paul Meder, Beth Whitney, Larry Duncan (Staff Representative), John Montague (Staff Representative)

MEETING DAY AND TIME

First Wednesday of the month, 7:00 p.m.

PURPOSE

Having been blessed with God's gift to us of our facilities, a beautiful site, and a congregation committed to its mission, the facilities committee works to actively preserve, manage, and improve our buildings and grounds through responsible planning and stewardship. This requires overseeing and managing the operations, and ongoing and systematic maintenance, repairs, and upgrades, of all facility and grounds areas. The quality and maintenance of our facilities and grounds has an impact on all areas of the missions and ministries of the church. The facilities committee is committed to ensuring the sustainability and longevity of our buildings, space resources, and grounds.

KEY ACCOMPLISHMENTS FOR 2011

- Session approval of, and line-of-credit funding for, the Facilities Needs Assessment: 2011
- Replacement of all roof shingles and rotten roof fascia boards and trim replaced and painted.
- Drainage and waterproofing repairs to front and back areas of church, as well as inside leak damage repairs.
- Replacement of two HVAC units.
- Conversion of standard light fixtures to LED compatible fixtures, resulting in a rebate from Progress Energy.
- Replacement of office and conference room/library carpet and painting of these areas.

GOALS FOR 2012

- To continue to address the needs outlined in the Facility Needs Assessment: 2011 document using facility committee budget funds, where feasible, and the FNA line-of-credit funds.
- To continue to improve routine, ongoing maintenance processes and procedures and facility management practices.

Respectfully submitted, Sue King, Chair

2011 SAPC ANNUAL REPORT
MEMBERSHIP COMMITTEE

COMMITTEE MEMBERS

Jennifer Green and Mary Spell-Graham, Co- chairs and Elders; Cindy Ingalls, Staff member; Pat Cash, Bill Green, Bonnie Greer

MEETING DAY AND TIME

1st Tuesday of the month at 5:30 p.m.

MISSION STATEMENT

The Membership Committee assists the pastor in ministering to our members by:

- Warmly greet members and visitors as they arrive at church for worship.
- Recognizing first time visitors making them feel welcomed with the gift of Friendship Bread and welcome letter.
- Educating prospective new members about our denomination and Saint Andrews by examining, renewing their faith and commitment to God and His Church.
- Helping new members become active members in the church by shepherding them after they join, and involving them in ministries and activities of the church through contact with involved members.
- Maintaining communication with those members whose attendance suddenly drops off through person-to-person contact.
- Maintaining and updating the church database.

KEY ACCOMPLISHMENTS FOR 2011

- Held 2 Membership Inquirers classes with 26 members joining the church. A pictorial directory and SAPC logo pin was given to each new member. In conjunction with the Adult Education Committee, a Quest Bible was given to each family.
- Catherine Williams and Sheila Shamel took photos of each new members and their families to be added to the pictorial directory.
- Trail mix bags with a greeting on each were made and given out at Rally Day.
- Karen Gullledge was identified as the Greeter ministry coordinator.
- Pat Cash continues to coordinate the Friendship Bread ministry.

GOALS FOR 2012

- Continue with the giving of Friendship bread to first time visitors and having greeters before each of the 2 worship services on Sunday.
- Produce a pictorial directory update with the new members' photos.
- Add new committee members.
- Reinvigorate the shepherding of new members.

Respectfully submitted, Jennifer Green and Mary Spell-Graham, Co-chairs

2011 SAPC ANNUAL REPORT
MISSIONS COMMITTEE

COMMITTEE MEMBERS

Michael Schley (Elder and Chair), Trena Perkins (Elder and Vice-Chair), Terry Amos, Nancy Bates, Art King, Joel Millikan, Stephanie Mitchell, Karen Schley, Bill Turner, Jennifer Younce, Rev. Diane Knauf (staff). Program advocates also include Joe Geer (Meals on Wheels), Bonnie Millikan (Inter-Faith Food Shuttle), Stan Martin (MAF), and Anne Flick (Diaper Train)

MEETING DAY AND TIME

The third Thursday of each month at 7:00 p.m.

PURPOSE

Saint Andrews Presbyterian Church, blessed and called by God, is committed to missions. The Missions Committee seeks to involve Saint Andrews in mission work throughout the world by active participation of members and financial support of mission partners.

KEY ACCOMPLISHMENTS FOR 2011

- The Mission Fair held in August provided an opportunity for church members to learn about opportunities for service and involvement in each of the mission programs that SAPC supports. The lunchtime event was scheduled immediately after worship service and was attended by more than 90 people.
- Saint Andrews expanded its participation in the Backpack Buddies, preparing an additional 80 backpacks each month for needy children at River Bend Elementary School in Northeast Wake County. The program provides opportunities for mission participation by adults, youth, and children of all ages.
- A new mission program, Diaper Train, was launched in partnership with Saint Saviour's Center downtown. Saint Andrews volunteered to collect diapers for the month of October. With support from the Children's Ministry and Saint Andrews preschool, the campaign resulted in collecting 4,019 diapers which were distributed to poor families with babies and young children.
- The committee started a program to highlight a selected mission program each month, thereby providing the congregation with better understanding of Saint Andrews activities and opportunities for service.
- An Adult Sunday School class based on Richard Stearns' book "A Hole in Our Gospel" provided a study of the scriptural and spiritual basis for missions.
- Saint Andrews began a partnership with Wake Interfaith Disaster Team to rebuild houses that were severely damaged in the April Tornadoes. The work team also helped elderly members of Pollocksville Presbyterian Church in Eastern North Carolina recover from Hurricane Irene damage.
- Six Saint Andrews members participated in a mission trip to Haiti in February.

GOALS FOR 2012

- To focus on communicating mission opportunities to Saint Andrews members and continue expanding member participation in missions.
- To build strong relationships with each of our supported programs.

Respectfully submitted by Mike Schley, Chair

2011 SAPC ANNUAL REPORT
STEWARDSHIP COMMITTEE

COMMITTEE MEMBERS

Virginia Parker, Chair; Phil Higginson; Lisa Huddleston; Stacie Creech; Scott Spencer

MEETING DAY AND TIME

The second Tuesday of every month at 7:00 p.m.

MISSION STATEMENT

To educate the congregation as to the biblical concepts of stewardship which include the stewardship of our time, talents, and our financial resources.

KEY ACCOMPLISHMENTS FOR 2011

- The execution of a very successful 2012 Stewardship Campaign. Some highlights include:
 - ✓ Pledges totaling more than \$770,000 compared to last year's pledges of approximately \$700,000. This represents a 10% increase over last year and is the first increase in pledging that the church has experienced since 2008.
 - ✓ For those who pledged in the 2011 Stewardship Campaign, their pledge amounts increased on the average by 11% over last year.
 - ✓ We received 249 pledge cards – an increase of 5% over last year.
 - ✓ We had 37 new pledges that represented \$67,000 in new commitments.
 - ✓ We began the process of instituting online giving.
 - ✓ Key contributors to our success included strong and effective sermons from the pulpit, staff support to the Stewardship Committee, the establishment of a challenge goal, the implementation of a 1% challenge pledge and a focus on what could happen if everyone stepped up to the challenge.
- Our participation in adult education through a Sunday School offering titled *Having Faith in the Midst of Financial Crisis*. This five week course that started on Rally Day (and was the only adult Sunday School offered during that time) was based on a book titled *Enough* by Adam Hamilton. The class averaged 50 attendees every session and was effective in educating the participants about the biblical concepts of stewardship as well as financial management.
- Our participation in a task force established by the elders to look at the financial resources of the church and the allocation of those resources. Stewardship is a key component of this initiative and the Stewardship Committee is excited about the potential opportunities that can come from this type of focus by the elders of the church.

GOALS FOR 2012

- Continue the success of the 2012 campaign in the 2013 campaign by increasing the total amount pledged by 5% and percentage of participation by 3%.
- Offer an adult education class in the fall of 2012 focused on generosity through giving.
- Continue our participation in the financial resources task force and seek ways to strengthen the culture of stewardship at Saint Andrews through policy level initiatives.
- Conduct a survey of other similar church institutions to garner best practices as it relates to stewardship.

Respectfully submitted by Virginia Parker, Chair

2011 SAPC ANNUAL REPORT
WORSHIP & MUSIC COMMITTEE

STAFF

Director of Music, Chancel Choir and Children's Choir Director – Karrie Rushing
Praise Team Director – Jeff Tippett
Organist – Tom Flynn
Children's Choir Accompanist – Deanna Boone-Domres
Sound Technician – Jim Williams

VOLUNTEER LEADERSHIP

Bells of Saint Andrews – Nancy and Allan Phillips
Bereavement Committee – Bonnie Greer
Drama Team – Libby Mitchiner
Wedding Guild – Nancy Dye
Young Ringers – Erin Glendening

COMMITTEE MEMBERS

Elders: Tracy Peck (chair), Dan Cook
Diaconate: Mike Bowman
Staff: Diane Knauf (January-February), Judy Pidcock (March-June), Larry Duncan (July-December), Karrie Rushing, Jeff Tippett
Members at Large: Laura Bowman, Evelyn Casey, Karen Cooper-Meder, Elise Dyer, Mark Gregory, Maria Peterson, Marcia Hanks, Richard Shillinglaw

WORSHIP AND MUSIC COMMITTEE MEETING DAY AND TIME

The first Tuesday of each month at 6 p.m.

PURPOSE

The goal of the Worship and Music Committee is to consistently provide opportunities for worship through dynamic, challenging, and Christ-centered experiences each Sunday and for special services throughout the year. The committee meets the first Tuesday of each month at 6pm.

KEY ACCOMPLISHMENTS FOR 2011

- Additional worship services enhanced the worship experience at Saint Andrews in 2011. A Service of Remembrance was held to honor the memory of those who passed away in 2011. A Hanging of the Greens service was held to celebrate the beginning of the Advent season and to finalize decorating of the church for the season. A fourth Christmas Eve service was added in 2011; it was a contemporary service which also featured a Praise Team mini-concert before the service.
- Saint Andrews volunteers helped prepare and lead worship services each Sunday of the year. The Praise Team, Chancel Choir, Bells of Saint Andrews, Young Ringers, Drama Team, Children's Choir, and Sound Tech Team have enhanced the worship experience for all.

WORSHIP & MUSIC COMMITTEE

- Worship & Music has sponsored special events to enhance worship throughout 2011, offering opportunities for the congregation as well as the community to gather at Saint Andrews. Some special events that were held in 2011 include:
 - ✓ Ash Wednesday Service
 - ✓ Maundy Thursday Service
 - ✓ Easter Sunrise Service
 - ✓ Chancel Choir Mission trip to Scotland, concert and presentation upon return
 - ✓ SAPC Top Ten Hymn Festival
 - ✓ Coffee House
 - ✓ Songfest/Cantata for Advent
 - ✓ Christmas Eve services
- Improvements to enhance the worship experience were made in several areas, such as time change of the contemporary service from 8:30 to 9:00, enhanced scripture reading training, and improvement of the Advent preparation process.

GOALS FOR 2012

- Worship and Music will support the Interim Senior Pastor and the Associate Pastor in all ways necessary to ensure continued high quality of worship during the interim period while searching for a new Senior Pastor. The Committee will support the congregation and the Pastoral Nominating Committee members throughout the search to secure a new Senior Pastor.
- The Committee will seek additional members for service. Special focus will be on finding a member to support marketing and website content for Worship and Music.
- Worship and Music will continue support of the Contemporary Service Evaluation Team as plans to enhance the contemporary service progress. Opportunities to enhance the traditional services will be pursued throughout the year.

Respectfully Submitted by Tracy Peck and Dan Cook, elders

2011 SAPC ANNUAL REPORT
NOMINATING COMMITTEE

LEADERSHIP

The Clerk of Session is elected annually by the Session. Part of the Clerk's responsibility is to serve as moderator for the Nominating Committee.

MEMBERSHIP

As stated in the By-Laws of Saint Andrews, the committee is comprised of nine (9) active members. Two (2) members are Elders, two (2) members are Deacons and five (5) are members-at-large. The Senior Pastor is an ex-officio member.

2011 Committee Members: Lisa Arney, Deb Brewer, Kelly Griffin, David Phillips, Karen Schley, Jill Strickland, Jim Smith, Jim Moore, David Lane, moderator; Rev. Judy Pidcock (Mar - Jun) and Rev. Larry Duncan (Jul - Dec), ex-officio

MEETINGS

The committee meets on a regular basis early in the year to recommend candidates and as needed during the year to accomplish its tasks.

PURPOSE

The Nominating Committee is charged with identifying members who are willing and able to expand their Christian walk by serving as Elders or Deacons at Saint Andrews or who may serve on Pastor Nominating committees. The Committee also recommends members who will serve on the next year's Nominating Committee. The Committee seeks officers and members who demonstrate strong Christian beliefs, are familiar with the activities and work of Saint Andrews, and who are committed to serving our Lord.

GOAL FOR 2011

The Committee's goal is to prepare a slate of candidates for the Session, Diaconate, Pastor Nominating Committees, and the next year's Nominating Committee as prescribed in the By-Laws of Saint Andrews. A number of Elders and Deacons rotate off of their Board annually and occasionally, a position becomes vacant during the year. The Committee works to identify replacements for these positions. Elders, Deacons and members of the Pastor Nominating Committee and Nominating Committee are elected at congregational meetings.

OFFICERS ELECTED IN 2011:

Elders – Beth Bailey-Myers, Kevin Colores, Stacie Creech, Hayes Fenstermacher, Elaine Mueller
Deacons – Ruth Ayala-Carmona, Sam Duffort, Chris Ransom, Amy Wilson

PASTOR NOMINATING COMMITTEE ELECTED IN 2011:

Lisa Arney, Fairley Bell Cook (Chair), Phil Higginson, Lexa Kaplan, Stephanie Mitchell, Jim Moore, Andrew Topp

Respectfully submitted, David Lane, Clerk of Session

2011 SAPC ANNUAL REPORT

DIACONATE

DEACONS

Class of 2011: Todd Shamel, Bonnie Greer, Mike Bowman, Dennis Sullivan (Moderator)
Class of 2012: Gail Abell, Phil Higginson, Pat Wallace, Kelly Griffin (portion of the year)
Class of 2013: Joe Martinez, Mark Scarbrough, Rachel Matthews, Diana Kennedy (Secretary)

MEETING DAY AND TIME

First Tuesday of the month, 6:30 p.m. (Care Committee), 7:00 p.m. Diaconate

MISSION STATEMENT

The office of Deacon as set forth in the Book of Order and in Scripture is “one of sympathy, witness and service after the example of Jesus Christ”. The Book of Order states that “it shall be the duty of deacons, first of all, to minister to those who are in need, to the sick, to the friendless, and to any who may be in distress both within and beyond the community of faith.” At SAPC the Diaconate is charged by the Session with overseeing Congregational Care, Fellowship, Outreach and Service to the church.

KEY ACCOMPLISHMENTS FOR 2011

- Reorganized the Diaconate to provide for a more comprehensive Congregational Care ministry by coordinating the efforts of the various care support groups within our church, including:
 - ✓ Angel Care (meals and transportation provided by WOSA)
 - ✓ Intercessory Prayer Team
 - ✓ Prayer Shawl Ministry
 - ✓ Stephen Ministry
 - ✓ Home Visitation Ministry
 - ✓ Card Ministry
 - ✓ Telephone Call Ministry
 - ✓ Hospital Visitation Ministry
 - ✓ Grief Counseling Ministry
 - ✓ Home Communion Ministry
- Provided church-wide Fellowship Ministry opportunities throughout the year
 - ✓ Provided support for TNT and Prime Timers
- Provided support for various Outreach Ministry groups, including:
 - ✓ Boy Scouts, Cub Scouts, Girl Scouts and Brownies
 - ✓ Adults Caring for Loved Ones
 - ✓ Career Transformations
 - ✓ Support Group for Gays, Lesbians, Bisexuals, and Transgenders and their families
- Performed Service Activities
 - ✓ Duty Deacons for each Worship Service
 - ✓ Offering Counters
 - ✓ Assisted in the Service of the Lord’s Supper
 - ✓ Provided support services to our Pastoral Staff
 - ✓ Provide Deacon representation on the Nominating Committee and on Worship & Music

GOALS FOR 2012

- Improve church-wide fellowship opportunities for all age groups
- Continue improvements in our Congregational Care ministry
- Implement the College of Deacons and Elders for resting Deacons and Elders
- Generate enthusiasm for the Men of Saint Andrews (MOSA) fellowship group

Respectfully submitted by Dennis Sullivan, Moderator

MERGE

Bible Study and Fellowship Group

LEADERSHIP

Merge mostly consists of families in their thirties with young children. The leaders for Merge are Stacie Topp and Mary Mudryk.

MEETING DAY & TIME

There is a meeting on the second Wednesday night of each month in the Fellowship Hall at 6:00 p.m. This meeting usually consists of a Bible study, a speaker, or an occasional service project. Childcare is provided during this meeting time. There are also monthly off-site social events for the families.

PURPOSE

Merge helps people strengthen their relationship with the Lord and fosters strong and supportive fellowship.

KEY ACCOMPLISHMENTS FOR 2011

- Multiple new families became active in Merge.
- Conducted a group-wide survey this summer to discover the general desires of members.
- Several meals were provided to Merge families who welcomed new babies or had a death in the family.
- Conducted numerous Wednesday night Bible studies on a variety of topics.
- The November Wednesday night meeting was a missions meeting; over 200 sandwiches were made for the Shepherd's Table Soup Kitchen. The sandwiches along with gathered cans and money were delivered the next morning.
- Fellowship events consisted of variety of events such as cookouts at members' homes, meeting at playgrounds and restaurants and separate fellowship events for guys and girls.
- Successfully transitioned from Amy Phillip's faithful leadership for over 10 years to Stacie Topp and Mary Mudryk this year.

GOALS FOR 2012

- Continue our growth within the church as well as have varied meetings and fellowship events that will help people in the group further their relationship with the Lord.

Respectfully submitted by Stacie Topp and Mary Mudryk

PRIMETIMERS

Fellowship Group

LEADERSHIP

Co-Chairs Janie and Grady Sykes

MEETING DAY & TIME

First Friday of month January through June and September through December

DESCRIPTION

This fellowship group was formed to provide a program for the Senior Adults of this church providing fellowship through gatherings and cultural activities. The only requirement is that you are a member of Saint Andrews or are in the process of becoming a member, 55 years of age and older. A younger spouse may join if his/her spouse is 55 years and older. This group provides Saint Andrews Presbyterian's senior members the opportunity to meet and get to know the folks who sit beside you on Sunday morning, become familiar with projects going on in the church by chatting with your table mates, enjoying a program of interest and good food.

EXAMPLES OF PROGRAMS IN 2011

Our programs vary each month and 85% of our members attend each function. We have musical groups, group participating games and speakers on timely subjects of interest. Our meals are catered, covered dish and special themed meals prepared by members in our kitchen. A cookout of some type is usually prepared for the September (Labor Day) afternoon/evening at a local community clubhouse and pool. The other dinners are held on the first Friday of each month in the Fellowship Hall. Members are requested to supply the appetizers and desserts on a rotating basis for the dinners. Some examples of the programs we enjoyed in 2010/11 are: The High Society Orchestra", Sassy Classic (a ladies dance group), St. Marks Jazz Band from St. Mark's Episcopal Church, a speaker on "Radio Days", a square dance with caller, The Carolina Harmony Chorus, and a gospel group "The Mighty Gospel Inspirations. In addition, we participated in the Rally Day, manning a booth of "Bingo for All".

GOALS FOR 2012

We pledge to continue to entertain the 55 and older members of Saint Andrews Presbyterian Church with wholesome food, entertainment and the joy of being together in a Fellowship group.

Respectfully submitted by Janie and Grady Sykes

2011 SAPC ANNUAL REPORT
STEPHEN MINISTRY
A Confidential, Lay-Led Ministry

STEPHEN MINISTERS

Julie Cazin, Lexa Kaplan, Bob Lollar, Rich Mitchell, Beth Bailey-Myers, Cari Newton, Karen Schley
Stephen Leaders: Art King, Mark Whitley and Diane Knauf

MEETING DAY & TIME

2nd and 4th Mondays, 7:00 p.m. at North Raleigh United Methodist Church

PURPOSE

The Stephen Ministry program utilizes trained laypeople to provide one on one, Christ-centered, confidential care to people with hurts and needs. The Stephen Ministry process begins when a person facing a life transition or challenge realizes they need someone to walk with them through that difficult time. A pastor, a care deacon, or the person themselves may let the Stephen Ministry Referrals Coordinator know about this need. The Referrals Coordinator meets with the person to talk about Stephen Ministry and how it can help. With the person's permission, the Referrals Coordinator assigns a Stephen Minister to meet weekly with person in need. The caring relationship lasts as long as there is a need for this kind of support.

KEY ACCOMPLISHMENTS FOR 2011

- SAPC's Stephen Ministry reunited with those of North Raleigh United Methodist and Church of the Nativity. (Until 2008 we had met together regularly). In August we began meeting together for peer group supervision, continuing education, and Stephen Leader meetings twice monthly. We now have 35 Stephen Ministers and Leaders working together with a great deal of positive energy and mutual encouragement.
- The overall structure of the ministry has been strengthened as Mark Whitley and Art King have taken strong leadership roles in coordinating referrals and in training. Julie Cazin and Lexa Kaplan will be attending leadership training in January.
- In 2011, our Stephen Ministers gave care to 20 persons in need.

GOALS FOR 2012

- Recruit and train additional Stephen Ministers to serve at SAPC
- Recruit and train additional Stephen Leaders to guide the ministry
- Increase awareness and understanding about the purpose and benefits of Stephen Ministry among our congregation through publicity, worship and personal testimony, with the goal of encouraging more people to seek help in times of need.

Respectfully submitted by Rev. Diane Knauf

2011 SAPC ANNUAL REPORT
WOMEN OF SAINT ANDREWS (WOSA)

LEADERSHIP

Moderator - Amy Wilson

MISSION STATEMENT

Forgive and freed by God in Jesus Christ, and empowered by the Holy Spirit, we commit ourselves:

To nurture our faith through prayer and Bible Study;

To support the mission of the church worldwide;

To work for justice and peace;

And to build an inclusive, caring community of women that strengthens the Presbyterian Church (USA) and witnesses to the promises of God's Kingdom.

MONTHLY CIRCLE MEETINGS

Mary/Martha..... 1st Thursday of each month @ 7 pm at SAPC

Priscilla..... 3rd Monday of each month @ 7:15 pm in member's homes

Ruth 2nd Tuesday of each month @ 7 pm in member's homes

Sarah..... 1st Thursday @ 7 pm at SAPC

KEY ACCOMPLISHMENTS FOR 2011

Awards: Awarded PW Honorary Life Membership to Fairley Bell Cook

Events: Mother/Daughter Tea (February), Women's Retreat at Montreat (4/8-4/10), Spring Celebration (5/10), Open House (8/23)

Missions/Outreach: Ongoing sponsorship of Backpack Buddies; Baskets of Hope (3/20-4/10) - provides Easter Baskets for needy children in Wake County; Christmas Angel Tree (11/6-12/4) - provides Christmas presents for children and families from several local missions supported by Saint Andrews.

Ministries: Angel Care - provides meals, cards and other forms of support for church members; College Connection - provides correspondence of support for youth members after high school graduation.

Offerings: PW Birthday Offering - supports missions as designated by the Presbyterian Women's Creative Ministries Offering Committee of the PC-USA; PW Thank Offering - supports mission work for National Presbyterian Women Missions; WOSA Operating Fund - supports WOSA's budget for the work through events, missions, outreach and ministries.

GOALS FOR 2012

- Increase membership in Circles and Bible Study
- Increase volunteers in leadership roles

Respectfully submitted by Amy H. Wilson, Moderator